

**Transferring a Ford/Lincoln Protect is easy:**

1. Print the Customer Transfer Waiver below.
2. Fill out the previous owner section.
3. The new owner fills out the required information.
4. The dealership section can be left BLANK, as we will fill that out.
5. Please email or mail the transfer waiver to us.
6. Then we must collect the \$75 Transfer Fee to get the transfer processed.

**How do I pay the \$75 transfer fee?**

1. You can call us at 269.685.3557 and we can accept VISA, MASTERCARD, DISCOVER or AMEX for the payment.
2. Or you can mail us a check written to Zeigler Ford to 1260 M-89 West Plainwell, MI 49080 (ATTENTION FACTORY PLANS).

**What requirements are needed to transfer?**

1. The contract must be paid in FULL to transfer. If you are on an active payment plan, the contract must be PAID in full. When the last payment is made on the payment plan, it takes 14 business days to show paid in full in Ford's system.

**More Information:**

1. The contract can only be transferred ONE time to ONE new owner the duration of the contract.
2. Contracts are NOT transferable from vehicle to vehicle.
3. We only can transfer contracts our dealership sold.

After we collect the \$75 transfer fee, we email and mail the new customer a copy of the contract. Simply, easy, and fast!

**Thank you,**

**Zeigler Auto Group**

**<https://www.zeiglerfordesp.com>**

# Customer Transfer Waiver



LINCOLN

Extended Service Plan

I, \_\_\_\_\_, authorize the transfer of my Ford/Lincoln Extended  
(Previous Owner Name - PRINT)  
Service Plan coverage from Ford Motor Company on Vehicle Identification Number  
(VIN) 

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 with the mileage at  
time of transfer \_\_\_\_\_ to a subsequent owner, and recognize that by doing so,  
I relinquish my rights to cancel the contract and receive any refund.

Previous Owner Signature: \_\_\_\_\_

Transfer Date: \_\_\_\_\_

New Owner Name: \_\_\_\_\_

New Owner Street Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

New Owner Phone Number: (\_\_\_\_) \_\_\_\_\_

New Owner Email: \_\_\_\_\_

Dealership Name: \_\_\_\_\_ P&A Code: 

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Dealership Phone Number: (\_\_\_\_) \_\_\_\_\_ Fax Number: (\_\_\_\_) \_\_\_\_\_

Dealership Contact Name (PRINT): \_\_\_\_\_

Dealership Contact Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The dealership is required to retain a signed waiver from the original  
Ford/Lincoln ESP owner authorizing the transfer of the Ford/Lincoln ESP contract.

Additional copies of this waiver are available via [www.fmcdealer.com](http://www.fmcdealer.com).